South Carolina Conservation Districts Training

SCDNR-Conservation Districts

Field Operations

Last edited: 10/2025

Overview

Conservation Districts

Goals



COMPREHENSIVE



FREE!



INDIVIDUAL OR GROUP



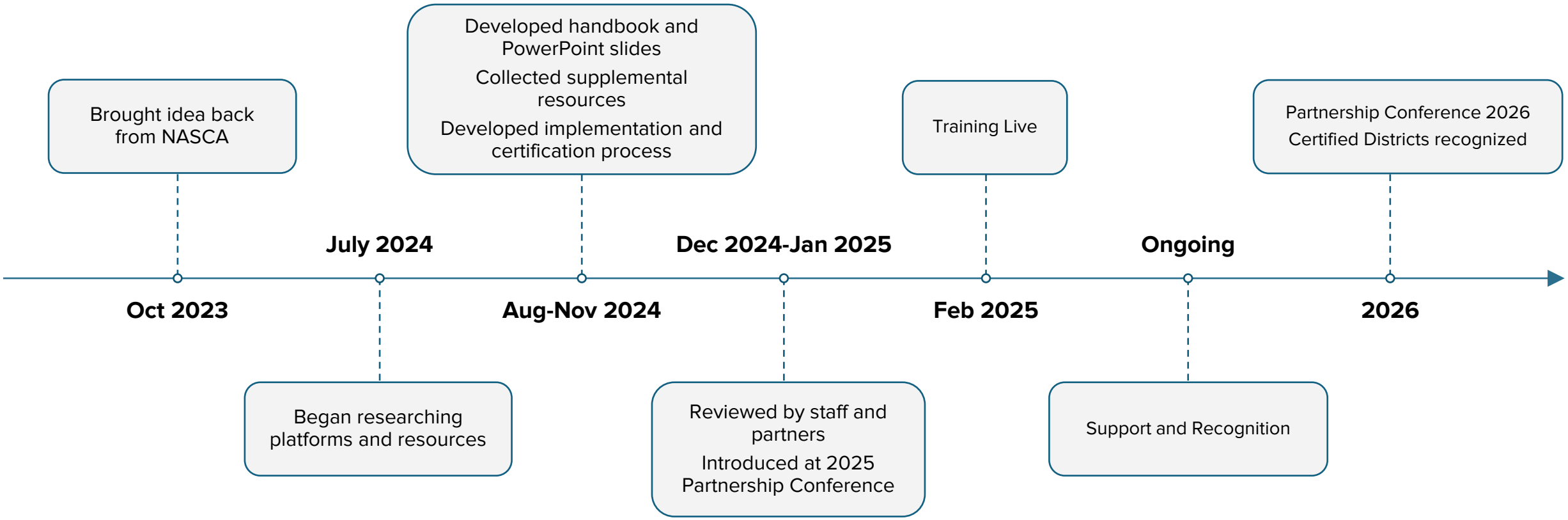
INTEGRITY



INCENTIVES

Conservation Districts

Timeline



Conservation Districts

Development

Conservation Districts

Handbook

South Carolina Conservation Districts Handbook

Since 1937, SC Soil and Water Conservation Districts have been promoting the wise use of soil and water through locally led conservation.

Conservation Districts

The South Carolina Conservation Districts Handbook is the framework for the South Carolina Conservation Districts Training Certification Program. This program was created by the South Carolina Department of Natural Resources – Conservation Districts as a comprehensive resource for the SC Conservation Partnership. Supplemental resources referenced throughout this handbook and certification details can be found within the online training program.

Last edited:01/2025

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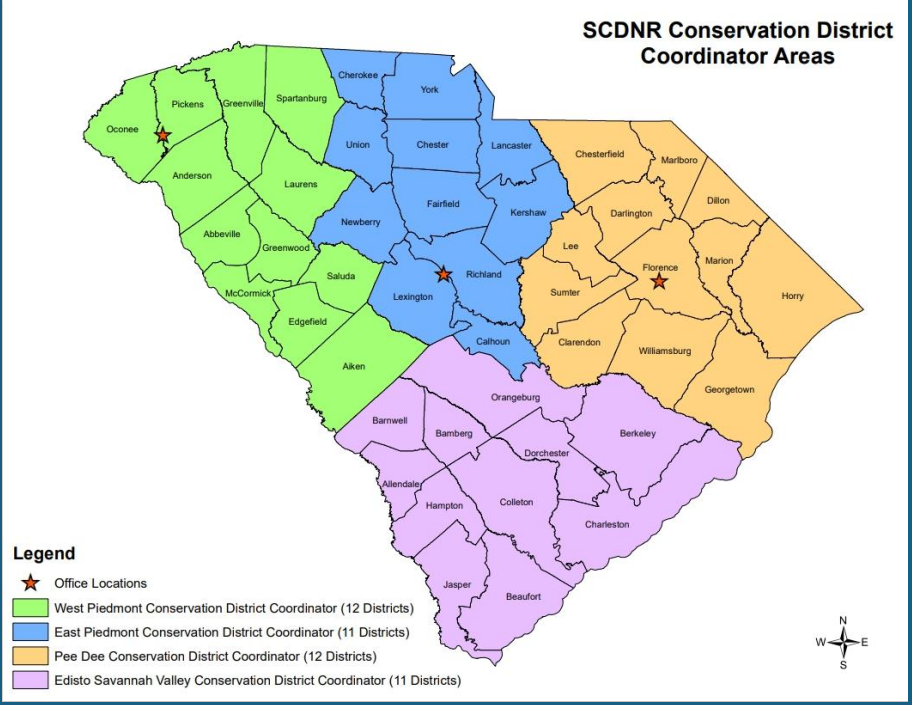
The SC Conservation Partnership consists of the local Soil and Water Conservation Districts (districts), the South Carolina Department of Natural Resources – Conservation Districts (SCDNR-Conservation Districts), and the United States Department of Agriculture – Natural Resources Conservation Service (USDA-NRCS). The South Carolina Association of Conservation Districts (SCACD) represents districts as their unified voice. These acronyms will be used throughout the training. Additional common acronyms can be found at the end of the handbook.

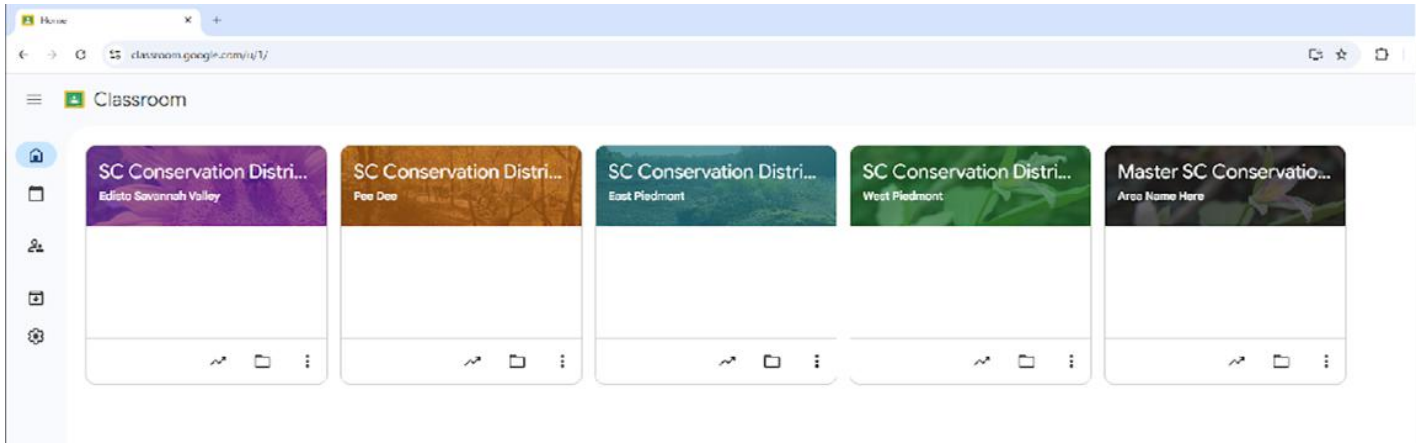
Content Overview

- Training Overview
- Conservation District 101
- Fundamentals of a District
  - General Operations
  - Commissioners
  - Employees
  - Board Meetings
  - Local Work Group
- Partnership Roles and Responsibilities
- Outreach and Education
  - Education and Outreach
  - Conservation District Growth
  - NRCS Programs
- Watershed Districts
- Self Certification of Completion

Conservation Districts

Classrooms





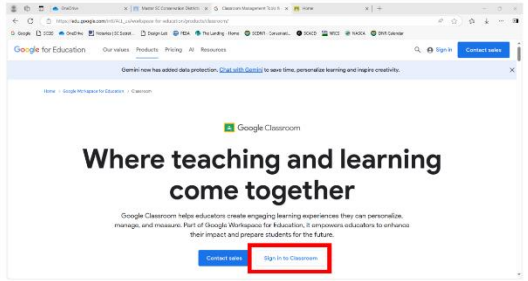
- Created a free, generic Google Account
- Set up ‘Master’ then duplicated per area
- Allows 250 class members per classroom

Conservation Districts

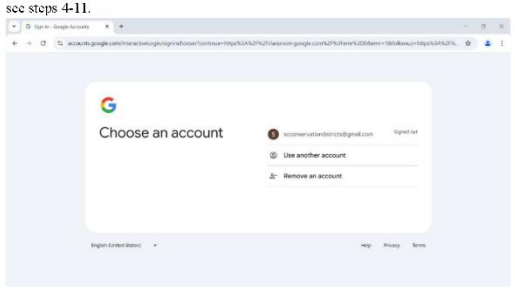
Step by Step Instructions

Instructions to Access
South Carolina Conservation Districts Training

1. Refer to the email sent to you by your SCDNR-Conservation District Area Coordinator with the link for Google Classrooms. After clicking the link, select "Sign in to Classroom" at the bottom.

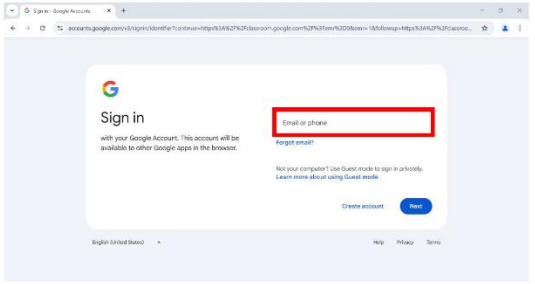


2. Select either a listed account or "Use another account" if using an account that is not listed. To log in using a Gmail account, see step 3. To log in using a non-Gmail account, see steps 4-11.

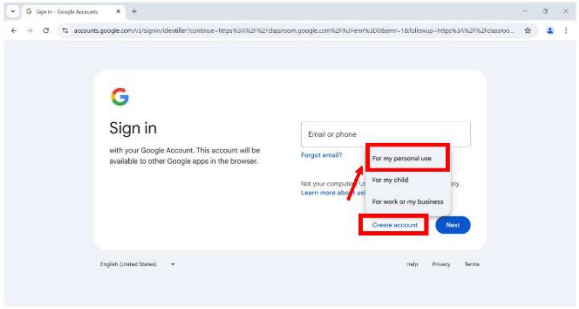


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3. **To log in using a Gmail account**, type in your Gmail address and then your password to sign in. Once logged in, proceed to step 12 to join the classroom.

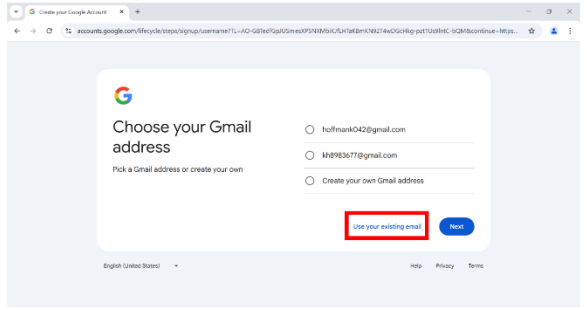


4. **To log in using a non-Gmail account**, click "Create account" at the bottom and then "For my personal use" on the pop-up to create your Google account. FYI - this will not create another email account for you, just a Google account to give you access to Google Classrooms.



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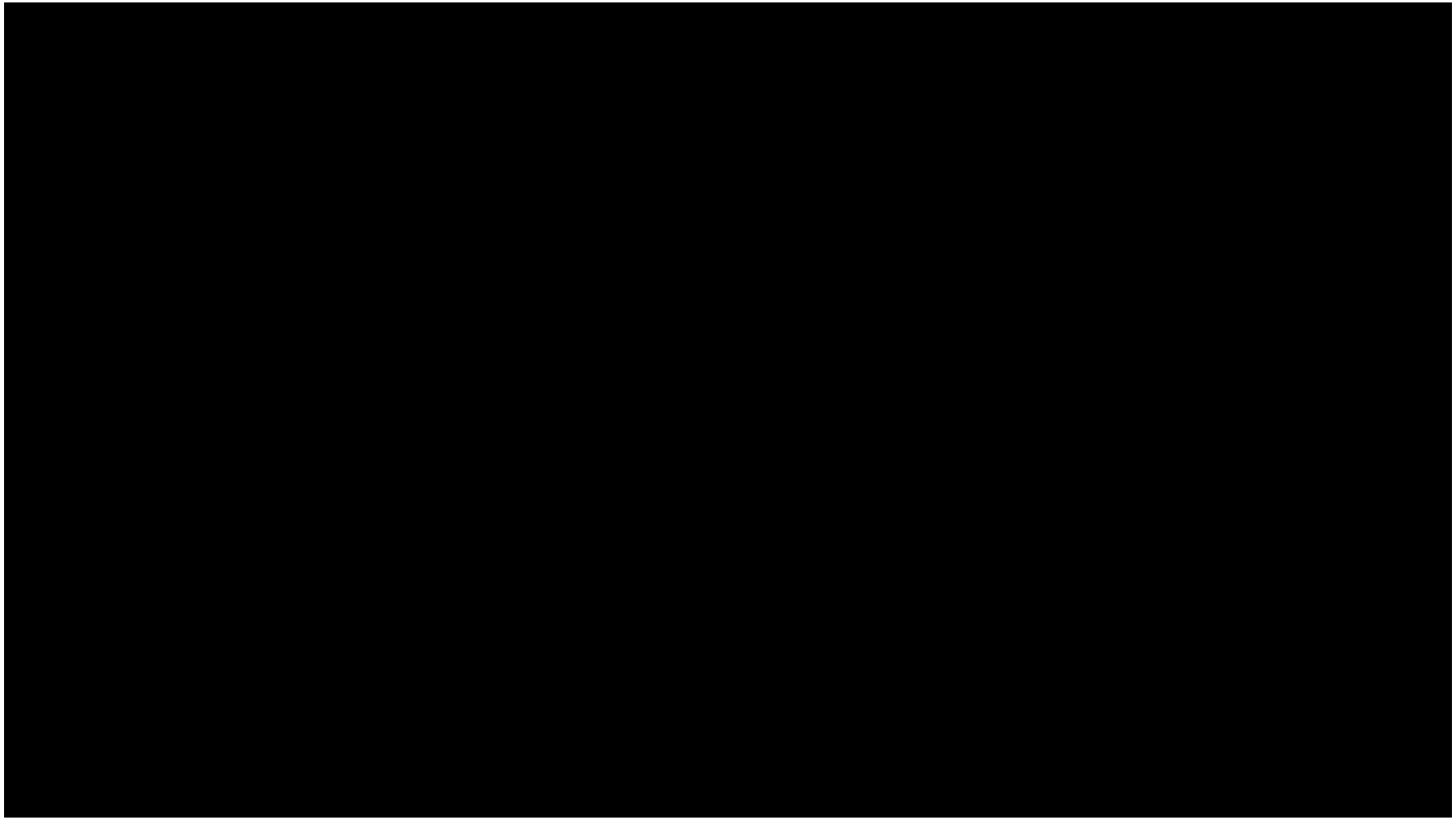
5. Fill in the prompts on the next screens to enter in your name, birthday, and gender.
6. Select "Use your existing email" at the bottom to enter your already existing email address from another provider such as Yahoo or Hotmail.



7. Type in your existing non-Gmail email address to sign in.
8. Enter the code sent to your email address to verify the account creation.
9. Follow the prompts to create a strong password.
10. You may need to verify the account with a phone number as well, follow the prompts on the screen and have your phone nearby.

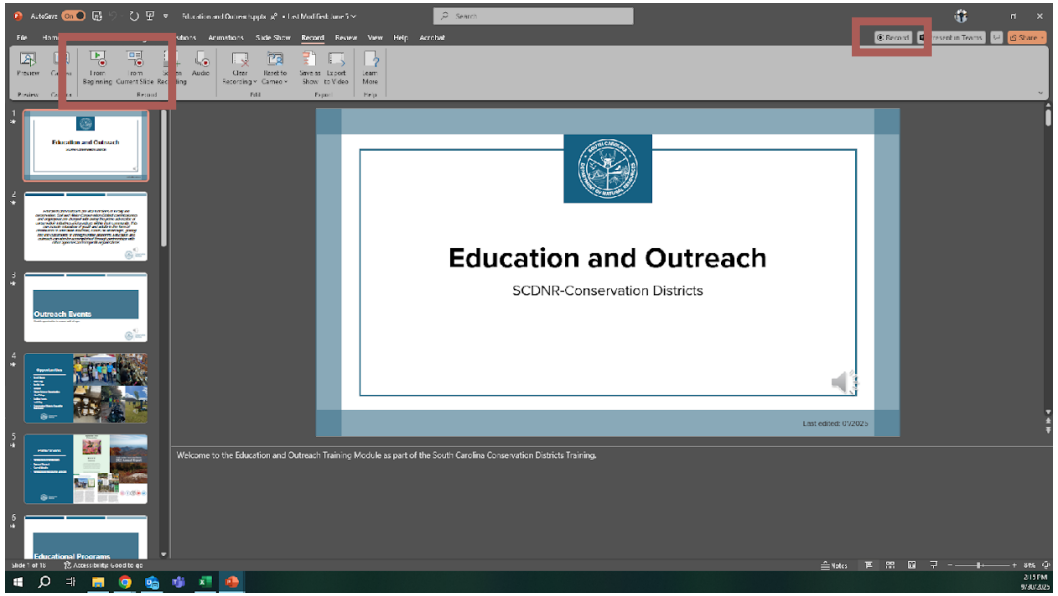
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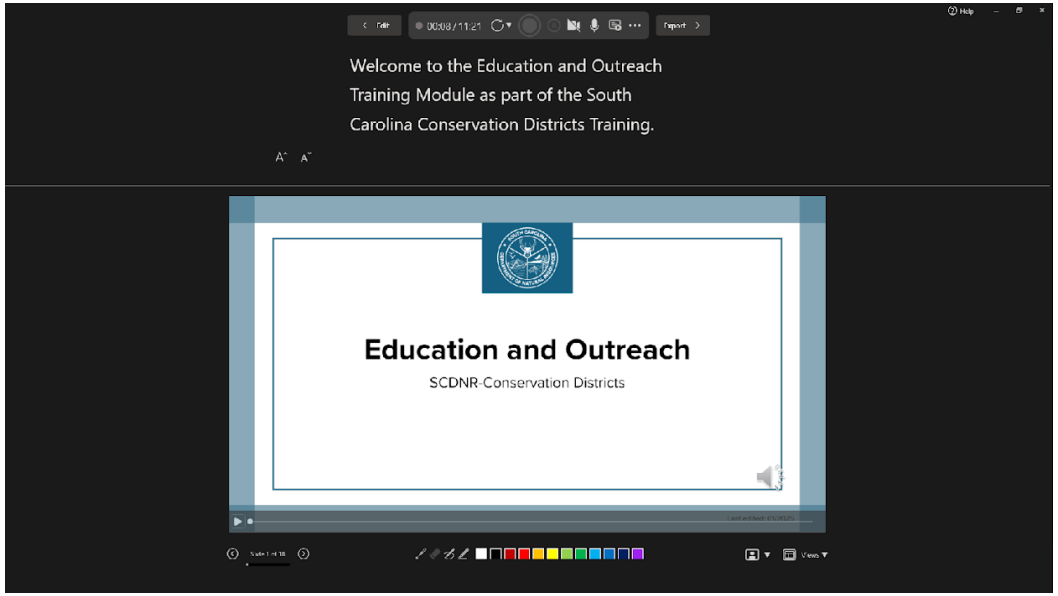
Google Classroom



Voiceover Presentations

Recording options





Recording view

Conservation Districts

Review Process



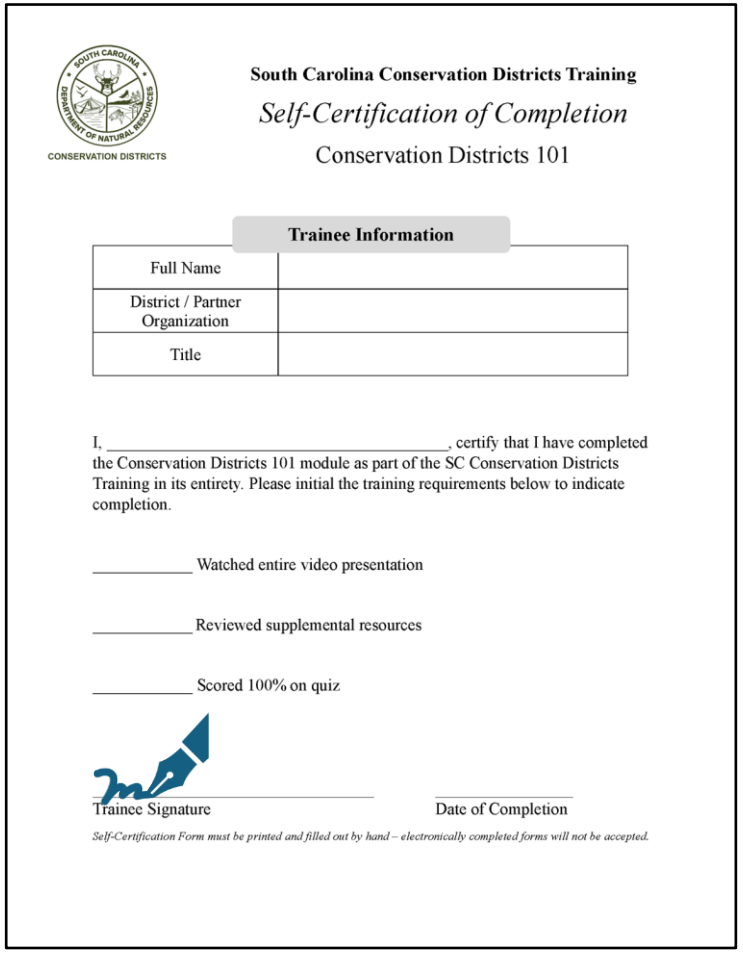




Certification Process

Conservation Districts

Certification Process



CONSERVATION DISTRICTS

South Carolina Conservation Districts Training

Self-Certification of Completion

Conservation Districts 101

Trainee Information

Full Name	
District / Partner Organization	
Title	

I, _____, certify that I have completed the Conservation Districts 101 module as part of the SC Conservation Districts Training in its entirety. Please initial the training requirements below to indicate completion.

_____ Watched entire video presentation

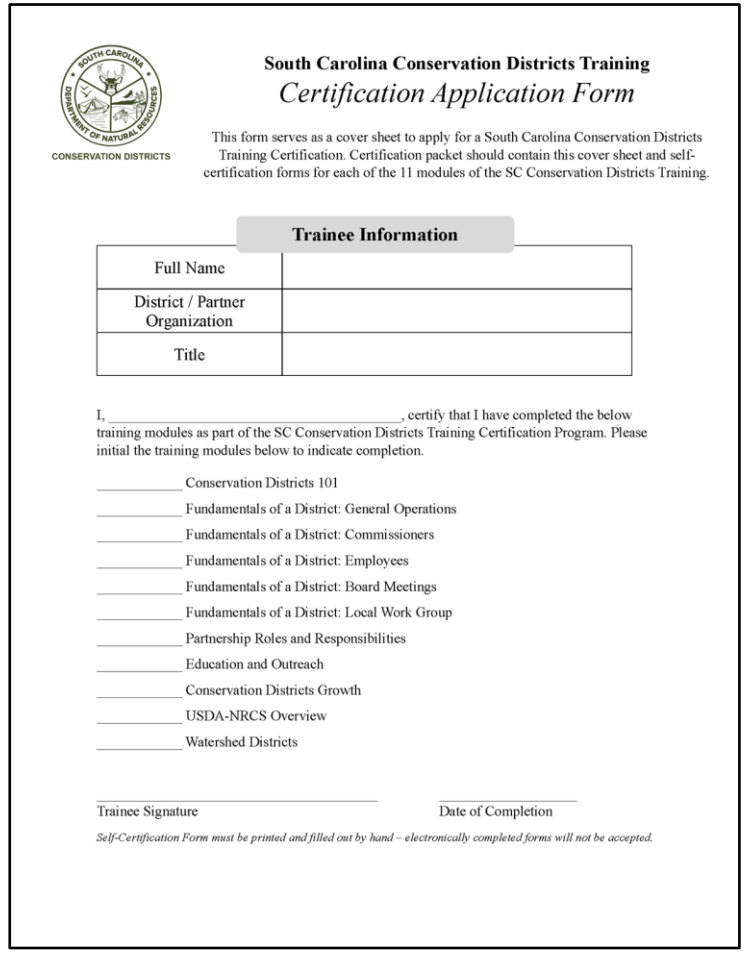
_____ Reviewed supplemental resources

_____ Scored 100% on quiz

_____ _____

Trainee Signature Date of Completion

Self-Certification Form must be printed and filled out by hand – electronically completed forms will not be accepted.



CONSERVATION DISTRICTS

South Carolina Conservation Districts Training

Certification Application Form

This form serves as a cover sheet to apply for a South Carolina Conservation Districts Training Certification. Certification packet should contain this cover sheet and self-certification forms for each of the 11 modules of the SC Conservation Districts Training.

Trainee Information

Full Name	
District / Partner Organization	
Title	

I, _____, certify that I have completed the below training modules as part of the SC Conservation Districts Training Certification Program. Please initial the training modules below to indicate completion.

_____ Conservation Districts 101
_____ Fundamentals of a District: General Operations
_____ Fundamentals of a District: Commissioners
_____ Fundamentals of a District: Employees
_____ Fundamentals of a District: Board Meetings
_____ Fundamentals of a District: Local Work Group
_____ Partnership Roles and Responsibilities
_____ Education and Outreach
_____ Conservation Districts Growth
_____ USDA-NRCS Overview
_____ Watershed Districts

_____ _____

Trainee Signature Date of Completion

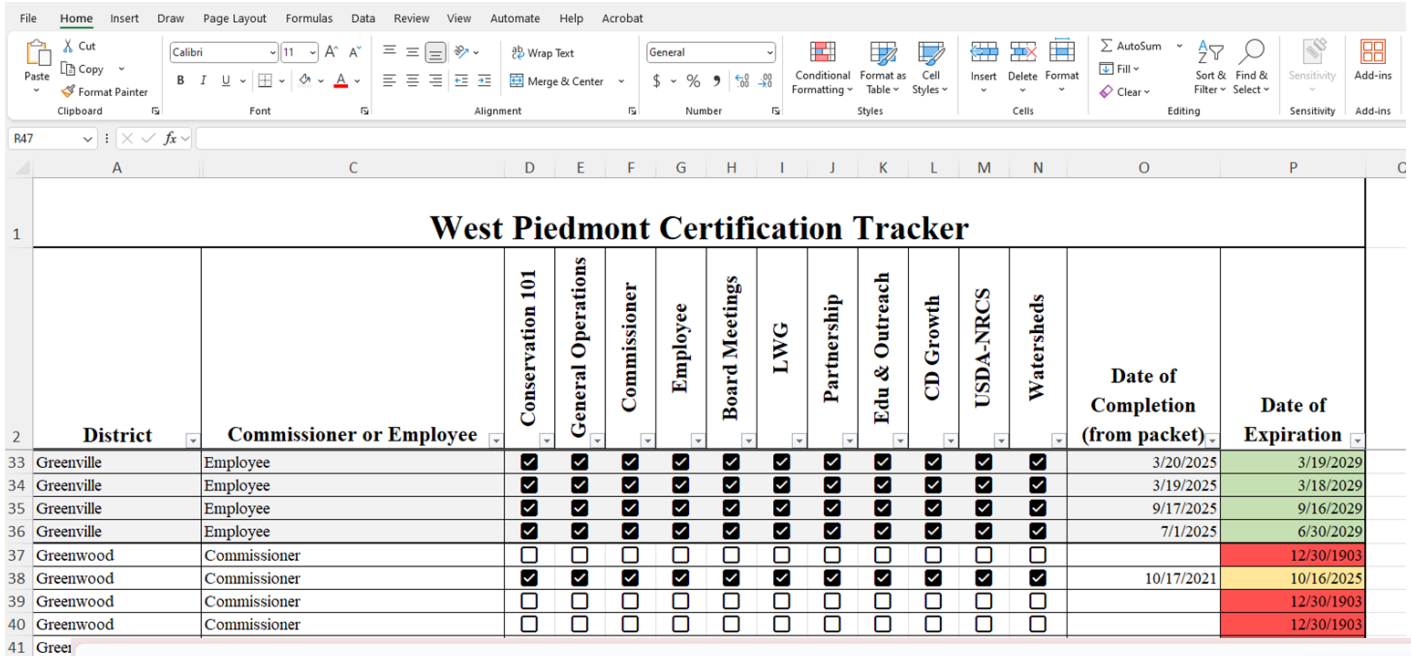
Self-Certification Form must be printed and filled out by hand – electronically completed forms will not be accepted.

Conservation Districts

Gradebooks

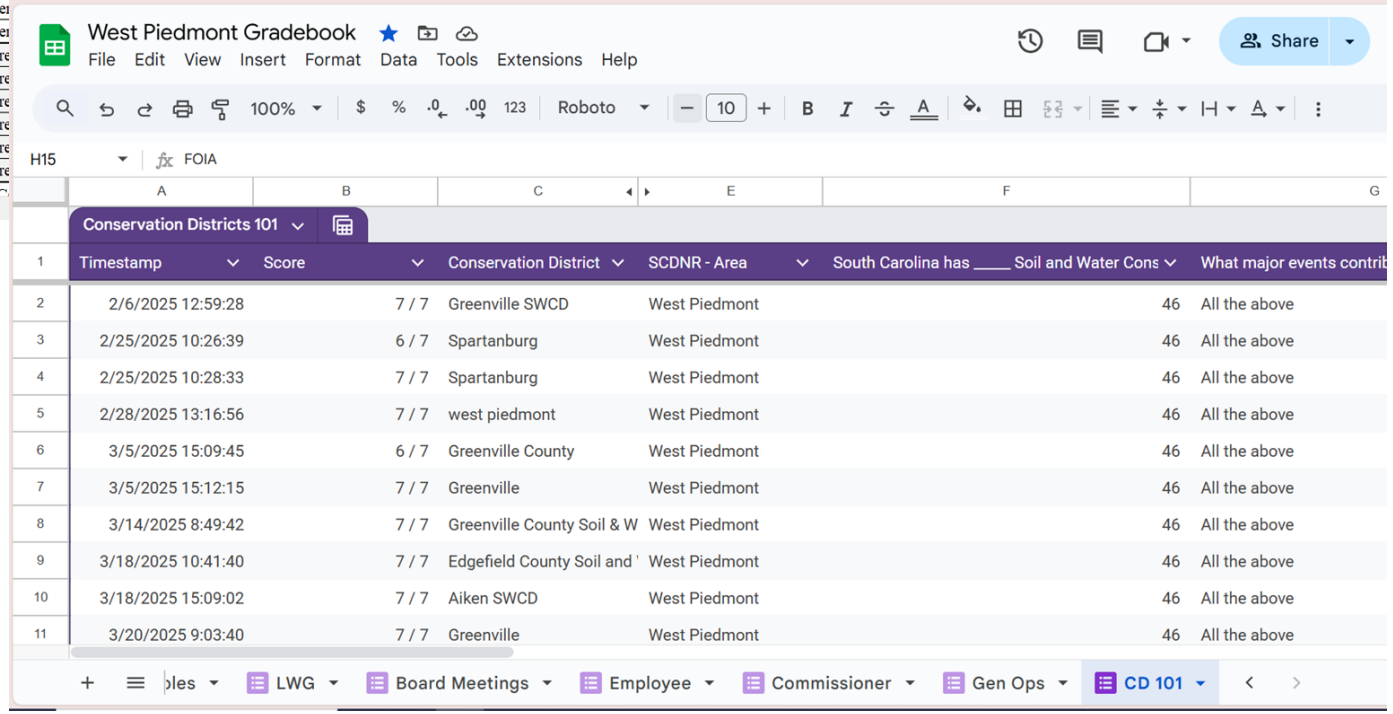
- 1 per area
- All quiz responses populate into a single Google sheet
- Excel sheet tracks individual, district, and recertification progress

Conservation Districts



West Piedmont Certification Tracker

District	Commissioner or Employee	Conservation 101	General Operations	Commissioner	Employee	Board Meetings	LWG	Partnership	Edu & Outreach	CD Growth	USDA-NRCS	Watersheds	Date of Completion (from packet)	Date of Expiration
Greenville	Employee	☑	☑	☑	☑	☑	☑	☑	☑	☑	☑	☑	3/20/2025	3/19/2029
Greenville	Employee	☑	☑	☑	☑	☑	☑	☑	☑	☑	☑	☑	3/19/2025	3/18/2029
Greenville	Employee	☑	☑	☑	☑	☑	☑	☑	☑	☑	☑	☑	9/17/2025	9/16/2029
Greenville	Employee	☑	☑	☑	☑	☑	☑	☑	☑	☑	☑	☑	7/1/2025	6/30/2029
Greenwood	Commissioner	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐		12/30/1903
Greenwood	Commissioner	☑	☑	☑	☑	☑	☑	☑	☑	☑	☑	☑	10/17/2021	10/16/2025
Greenwood	Commissioner	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐		12/30/1903
Greenwood	Commissioner	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐		12/30/1903



West Piedmont Gradebook

Conservation Districts 101

Timestamp	Score	Conservation District	SCDNR - Area	South Carolina has ____ Soil and Water Cons	What major events contrib
2/6/2025 12:59:28	7 / 7	Greenville SWCD	West Piedmont	46	All the above
2/25/2025 10:26:39	6 / 7	Spartanburg	West Piedmont	46	All the above
2/25/2025 10:28:33	7 / 7	Spartanburg	West Piedmont	46	All the above
2/28/2025 13:16:56	7 / 7	west piedmont	West Piedmont	46	All the above
3/5/2025 15:09:45	6 / 7	Greenville County	West Piedmont	46	All the above
3/5/2025 15:12:15	7 / 7	Greenville	West Piedmont	46	All the above
3/14/2025 8:49:42	7 / 7	Greenville County Soil & W	West Piedmont	46	All the above
3/18/2025 10:41:40	7 / 7	Edgefield County Soil and	West Piedmont	46	All the above
3/18/2025 15:09:02	7 / 7	Aiken SWCD	West Piedmont	46	All the above
3/20/2025 9:03:40	7 / 7	Greenville	West Piedmont	46	All the above

LWG | Board Meetings | Employee | Commissioner | Gen Ops | CD 101

Benefits & Stats

Conservation Districts

Benefits

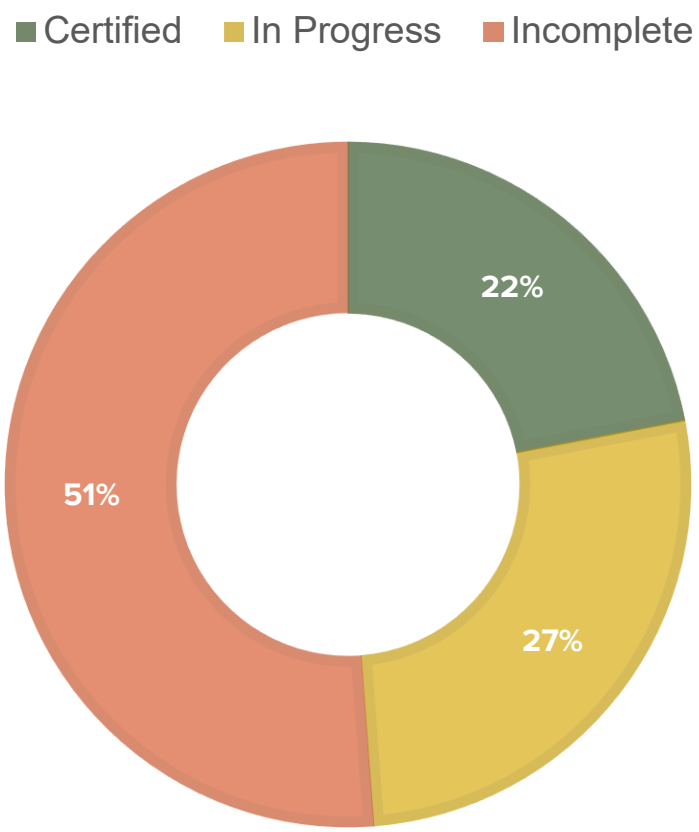




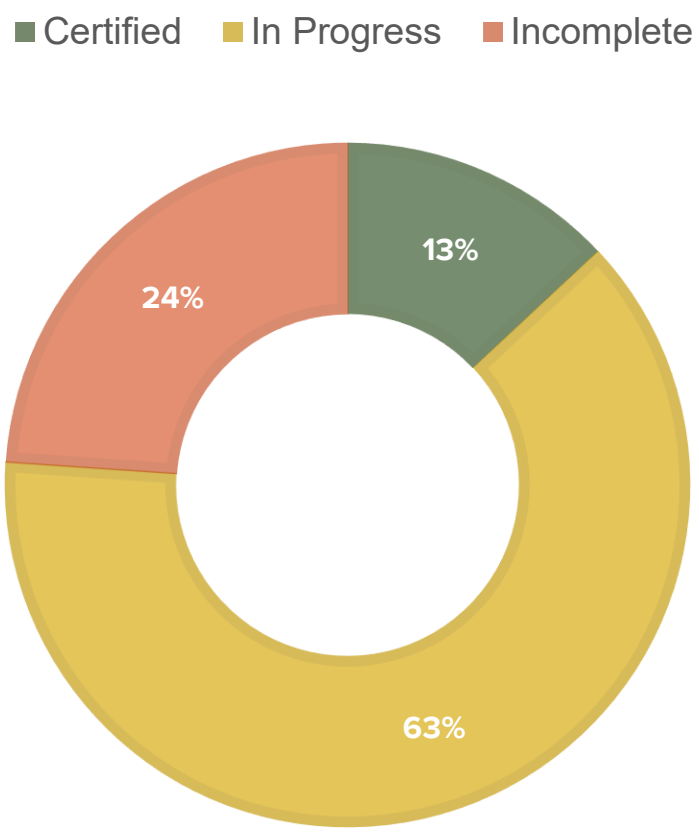


Conservation Districts

Individuals (291)



Districts (46)



Recognition

Individual



Certified District



Conservation Districts

Recertification

Conservation Districts

How to receive credits....

SCACD Mid-Year Meeting





Stewardship Week Field Day



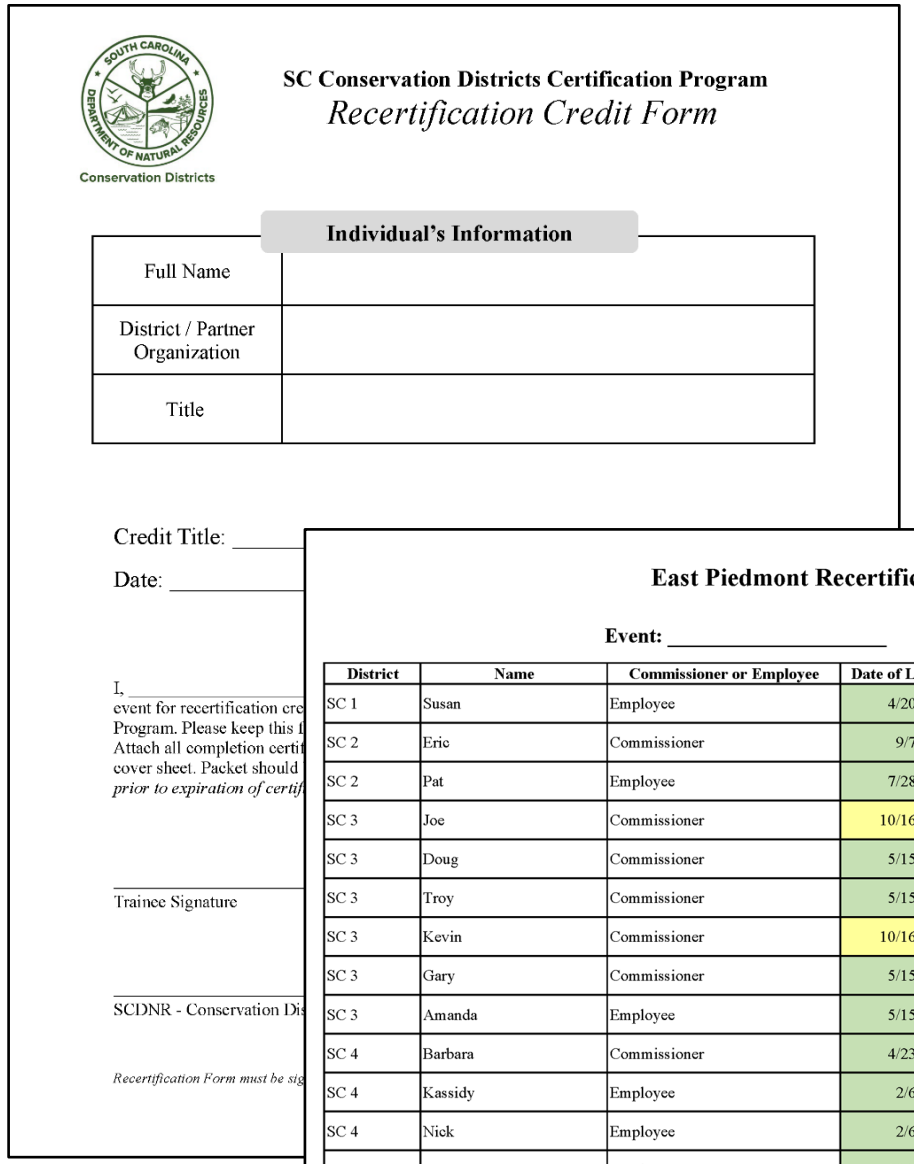
Conservation Districts day at the State House

Conservation Districts

Recertification

- Participants sign-in to their area-specific sign-in sheet
- Area coordinator complete the Recertification Credit Form per event and send it out

Conservation Districts



Conservation Districts

SC Conservation Districts Certification Program

Recertification Credit Form

Individual's Information

Full Name	
District / Partner Organization	
Title	

Credit Title: _____

Date: _____

I, _____

event for recertification cre

Program. Please keep this f

Attach all completion certi

cover sheet. Packet should

prior to expiration of certif

_____

Trainee Signature

_____

SCDNR - Conservation Di

Recertification Form must be sig

East Piedmont Recertification Sign-In

Event: _____ **Date:** _____

District	Name	Commissioner or Employee	Date of Lapse	Sign for Recertification Credit
SC 1	Susan	Employee	4/20/2029	
SC 2	Eric	Commissioner	9/7/2029	
SC 2	Pat	Employee	7/28/2029	
SC 3	Joe	Commissioner	10/16/2025	
SC 3	Doug	Commissioner	5/15/2029	
SC 3	Troy	Commissioner	5/15/2029	
SC 3	Kevin	Commissioner	10/16/2025	
SC 3	Gary	Commissioner	5/15/2029	
SC 3	Amanda	Employee	5/15/2029	
SC 4	Barbara	Commissioner	4/23/2029	
SC 4	Kassidy	Employee	2/6/2029	
SC 4	Nick	Employee	2/6/2029	
SC 4	Metta	Employee	3/19/2029	
SC 5	Ben	Commissioner	7/9/2029	
SC 5	Mark	Commissioner	7/9/2029	
SC 5	Danielle	Commissioner	7/9/2029	
SC 5	Doug	Commissioner	7/9/2029	

Contact us!

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Edisto-Savannah Valley Conservation District Coordinator

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Conservation Districts