



STATE OF WASHINGTON

CONSERVATION COMMISSION

PO Box 47721 • Olympia, Washington 98504-7721 • (360) 407-6200 • FAX (360) 407-6215

To: All Conservation Districts
From: Mark Clark, Executive Director
Date: August 1, 2007
Subject: FY 2008 Capacity Building Grant Application

Enclosed is the application for the FY2008 Capacity Building Grant program. The Conservation Commission approved eligibility and ranking criteria at their last meeting. Please see Application Requirements, Eligibility and Answers to FAQ's page.

The application, with original signatures and the financial report must be at the Commission office in Olympia by 5 p.m, Thursday, August 30, 2007.

A rating committee comprised of Conservation Commission Staff and representatives from WACD will rank the applications. Once applications are ranked, they will be presented to the Conservation Commission Members at the September, 2007 meeting for approval. The actual grant will be awarded on **October 1, 2007**.

If you plan on applying for this Capacity Building Grant, you **MUST** contact your Regional Manager prior to completing and submitting this application.



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FY 2008 Capacity Building Application Requirements, Eligibility and Answers to FAQ's.

- All Districts are eligible to apply for an FY08 Capacity Building Grant.
- Maximum request for this application is \$20,000.
- A Balance sheet dated within 30 days of June 30, 2007 is required along with your application.
- If your district has a savings account in excess of \$100,000, an explanation in 150 words or less is required, explaining the intent of the account.
- If your district receives more than \$50,000 from the county or through a local assessment, please provide additional information as to why a capacity award is necessary to support the districts critical infrastructure.
- A match component is no longer required.
- Equipment requests will be a low priority for funding and will be evaluated on a case-by-case basis.
- The Chair or Board member's signature is required to sign this application.
- Maximum of three (3) intermediate outcomes.
- Dues are an ineligible request.
- If you are requesting Capacity Building funds for WADE, WACD, Newsletters, Staff Training, etc., please describe how you see these being funded in 5 years.

Please Note: If you fail to implement an Intermediate Outcome, your funding may be revoked.



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FY 2008 Capacity Building Grant Application

∂ Background / Ultimate Outcome

The Washington State Legislature appropriated \$100,000 for FY08 to the Washington State Conservation Commission to distribute Capacity Building Grants to conservation districts. These funds are to be competitively awarded and used to support the critical infrastructure of conservation districts in meeting locally identified goals.

District Information	
1. District Name	
2. Federal Tax ID Number	
3. Total Project Requested	
4. Project Duration	October 1, 2007 – June 30, 2008

∂ Process

- Both pages of this document with Chair or Board Member original signature.
- Eligible Districts may only submit one application packet not to exceed \$20,000.

∂ Funding Distributed – No later than October 1, 2007

Ultimate Outcome: Increase or enhance a Conservation District's ability to strengthen their infrastructure, increase operational effectiveness, and/or increase the district's capacity to assist local land managers as they address the natural resource issues in their district.

INTERMEDIATE OUTCOME 1.0:

Deliverables: Please Describe

- Please Describe
- Please Describe

Completion Date: Please Define

INTERMEDIATE OUTCOME 2.0:

Deliverables: Please Describe

- Please Describe
- Please Describe

Completion Date: Please Define

INTERMEDIATE OUTCOME 3.0:

Deliverables: Please Describe

- Please Describe
- Please Describe

Completion Date: Please Define

Budget Breakdown			
Please list your identified Intermediate Outcomes and insert the Total Project Cost needed to complete the Intermediate Outcome.			
Prioritization #	Intermediate Outcome #	Intermediate Outcome	Outcome Budget
Total Project Cost			

∂ **District Certification**

By signing below, I certify the following:

- I am legally authorized to sign applications and agreements on behalf of the conservation district;
- All of the information submitted in this application and agreement is true and correct to the best of my knowledge
- If this application is ranked and awarded funding the conservation district acknowledges and accepts the terms of this contract.

Print

Chair or Board Member Authorized Signatory

Signature of

Chair or Board Member Authorized Signatory

Date

- Please check that you have attached a copy of the District Balance Sheet dated **within 30 days of June 30, 2007**, along with a narrative identifying need and any special circumstances shown on the financial report, including funds that are encumbered.

Signature of Regional Manager	Date

This section is for use by the WSCC Grant Staff ONLY

∂ **Grant Award**

Was this application chosen to receive a CB Grant Award?

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Initialed by:			

If this application was chosen to receive a CB Grant Award, how much was awarded?

The following Intermediate Outcomes are funded through this grant:

I.O. #	Description	Budget Amount