

District Operational Review Self-Assessment Worksheet For

Soil and Water Conservation District

Instructions:

This self-assessment worksheet is not a test. There are no passing or failing grades. It will help districts analyze the current status of operations and recognize successful practices, as well as identify priority areas for future improvement and technical assistance.

Districts requested the self-assessment worksheet be developed in an electronic format. ODA created the worksheet in Microsoft Word since most districts use that word processing application. The majority of questions can be answered by marking “yes” or “no”. An open-ended text box is provided for narrative responses.

Nine smaller sections are provided to make downloading and managing information easier. Individual districts will determine who will be involved in completing each section of the self-assessment. This will vary among districts. Districts may choose to delegate responsibility for completing certain sections to subcommittees, staff or individual directors.

Once the nine sections are completed, please attach the files to an email to Karla Sanders at ksanders@oda.state.or.us.

Upon receipt of the complete self-assessment worksheet, ODA will contact your district to schedule an on-site visit.

Feel free to ask questions or request clarification during any part of the review process by contacting:

Karla Sanders, SWCD Program Specialist
Department of Agriculture Natural Resources Division
635 Capitol St NE, Salem, Oregon 97301
(503) 986-4696 (office)
(503) 986-4730 (fax)
(503) 508-3391 (mobile)
ksanders@oda.state.or.us